ScottishPower Foundation

SAFEGUARDING POLICY

(as approved by the Trustees on 2 June 2026)

1. Introduction

1.1 As a registered Scottish charity, the Scottish Power Foundation (the "**Foundation**") considers the protection and safety of its staff and beneficiaries (particularly Vulnerable Beneficiaries – by which we mean children and vulnerable adults) to be of paramount importance in its work.

In line with OSCR's guidance, a child is anyone under 18 years of age, and a vulnerable (or protected) adult is anyone over 18 years of age who is unable to safeguard themselves, their property and their rights.

1.2 The Foundation is predominantly a grant giving body, focusing on giving financial support to registered charitable organisations operating in the UK, and as such does not directly engage with Vulnerable Beneficiaries during its regular activities. Nonetheless, the principles of safeguarding are intrinsic to the role of a charity trustee, and the Foundation is committed to ensuring the protection and safety of its staff and beneficiaries.

2. Foundation Expectations

2.1 Conducting effective due diligence assessments of applicants for funding is a core part of the Foundation's work and this includes forming a rounded judgement on the potential risks and vulnerabilities whether they are financial, reputational or related to governance.

2.2 The Foundation expects applicants that work with Vulnerable Beneficiaries to ensure that their organisation:

- maintains an appropriate safeguarding policy; and
- has appropriate measures in place to allow for any concerns over safeguarding to be reported and appropriately managed.

2.3 During the initial online application stage, the Foundation asks applicants to confirm whether they work with Vulnerable Beneficiaries and, if yes, requires them to confirm that they have a written safeguarding policy that has been reviewed by their Board within the last two years.

2.4 Further, depending on the nature of the activities carried out by the applicant, there may be additional regulatory requirements – for example being a member of the Protection of Vulnerable Groups (PVG) Scheme, or making arrangements for staff (and/ or volunteers) to obtain Disclosure & Barring Service (DBS) or Disclosure Scotland certificates – and the Foundation may, at its sole discretion, make enquiries about such regulatory compliance.

3. Ethics Mailbox

3.1 In accordance with the Foundation's Compliance Regulations, an ethics mailbox (the "**Ethics Mailbox**") has been established to promote legal and regulatory compliance and uphold ethical behaviour standards.

3.2 Any safeguarding concerns raised via the Ethics Mailbox will be dealt with in accordance with the Compliance Regulations.

4. Evaluation and Review

4.1 The Foundation is committed to reviewing this Safeguarding Policy at least every two years.